

## **China Falls Homeowner's Association (CFHA)**

Monthly Meeting, April 6<sup>th</sup>, 2005

Meeting Minutes

Attending: Doug Blik (DB), Ann Jewett (AJ), Jonette McGrew (JM), Alex Malesis (AM), Lisa Vold (LV)

Minutes:

1. Old Business: No old business, since this was the first meeting of the elected Board. Minutes reviewed from prior annual meeting, March 23<sup>rd</sup>, 2005. Motion to approve, DB, motion seconded AJ.
2. New Business
  1. Vote by members to decide positions. DB, President; AJ, Vice President; JM, Treasurer; LV, Secretary; AM, Member at Large.
  2. Dues: Dues need to go out immediately to residents. We will still use PO Box number we have. We need to get key to PO Box from Cyndi Malesis (previous coordinator) to JM. Address labels, mailing addresses and names also needed from Cyndi to JM. Clarification on what time frames dues cover: January to December. They are prepaid for year, due notices going out will pay forward until end of 2005. Deadline for Dues to be postmarked to residents will be April 30<sup>th</sup>, 2005.
  3. Documents of Association: need to get filing box from Cyndi to LV. Also need any other items Cyndi might have, such as stamps or letterhead to LV. AJ will purchase whatever we are short of after reviewing what Cyndi has to hand over. This could include stamps, stamped envelopes, reams of paper, label sheets and return label sheets.
  4. Discussion regarding Attorney Greg Cromwell. Discussed putting him on retainer until CFHA is running smoothly under Board. Discussed having him help us set up the rules and steps we need for violation infringements. Discuss if we are subject to Open Meeting Act to see if we need to post meetings to residents.
  5. Decided that Board will send out an introductory letter to residents of who is on Board, as well as touching on what we will be tackling first as our agenda items. Items mentioned for letter include parking issues, landscaping issues, ACC form needed for house projects, barking dogs, wetlands dumping, the summer BBQ picnic put on by CFHA, and the website of Chinafalls.org for relevant info for residents such as street light phone numbers.
  6. Website maintained by JM and family. Discussion of hiring it out in case JM moves. Table until later.

7. Decided that Board will meet the first Wednesday of every month, until further notice. Next meeting will be May 4<sup>th</sup>, 2005, 7pm, at DB's house.
8. Discuss AM and any other Board Members attending the Neighborhood Meeting at City Hall, April 27<sup>th</sup>, 2005 as representatives of CFHA.
9. Discuss getting from Cyndi all Budget related items. Table budget discussions until next meeting, but Budget needs to be addressed shortly.
10. DB to get copy of CCR's to JM.
11. Summer China Falls Picnic set to be June 26<sup>th</sup>, 3pm to 7pm, held in cul-de-sac near playground and basketball court. More details to be discussed at next meeting after preliminary budget work is done.
12. We need to have John Dulcich and Cyndi Malesis removed as signers on the HomeStreet Bank account currently set up for the CFHA. Need to put Pres (DB) and Treas (JM) as signers immediately. Need a copy of minutes for bank to approve changes.
13. ACC committee needs to look for two more volunteer members to join AM on the committee.

Meeting Adjourned.